



Boylston Parks
and Recreation

Date of Meeting: Tuesday, January 7th, 2020

Location: Parks & Recreation Office, 215 Main Street, Boylston MA

Time: 6:32pm – 7:55pm

Members Present: Board Members, Drew LeBlanc, Alison LeBlanc, Claudine Underwood, and Parks & Recreation Program Coordinator, Crystal Byron

Review and vote to approve minutes from meetings held on December 4th, 2019.

A motion was made by Ali to accept with spelling error correction,

Yes – Drew. Abstain – Claudine, No – None. All in favor, motion passes.

Coordinator update: Crystal updates the board on the Ice Rink at Manor Park. Installation went smoothly but we will need to find a flatter spot for next winter. The volunteers were a great help. Drew asks about rink snow removal. Crystal states that in the past, residents would bring shovels and clear when they wanted to use the rink. Crystal updates the board on programming, cake classes, cookie glass, noon years eve event, grant for Spectacular Science Show with Kosmic Kelly, upcoming Pet Clinic donut decorating class, and letters to Santa. Crystal would like to propose to the Select Board about moving the Parks & Recreation Office to the old library space at Town Hall. Shae states her concerns for the current office and asks if anyone had anything to add and if a board member can attend the meeting with her. Ali brings up snow removal, Claudine asks why the library and food pantry were previously allowed to use the space. Crystal states that they ran during Town Hall business hours and that Parks & Recreation has events after house, so we would need an ADA accessible restroom. Crystal suggests that we could reach out to Job-Corp about helping with building an ADA restroom. Ali would like Crystal to ask the Select Board about use of the Town House for free or at a reduced

rental rate for programming. Crystal give the board an update about programming, sports, and attendance for 2019. Drew states we need to work on the year in review for the 2021 fiscal year to submit to the town. Crystal shows the board the submitted entries for the new Parks & Recreation logo contest. Ali suggests adding choosing the winning logo to the February agenda. Claudine would like Crystal to spread the word about the open Parks & recreation board member seat. Drew asks for an update for the Open Space Committee survey. Crystal states it is going well, and the survey has been taken by over 200 residents so far.

Ali motions to adjourn the meeting at 7:04pm. All in favor.

Respectfully submitted,

Crystal Byron