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Boylston Parks and Recreation Meeting Minutes

Monday, April 30, 2018

**Meeting at Parks & Recreation Office, 225 Main
Street, Boylston at 11 am**

**Present: Kevin Prendergast, Jim Spencer and
Bonnie and Rich Lamoury**

Absent: Maple Stolecki and Ali LeBlanc

Motion to open meeting by Kevin at 11:30 and seconded by Jim; all in favor

Meeting Minute approvals for meetings –

10/24/17	Motion made for approval by Jim and seconded by Kevin. All approved
12/12/17	Motion made for approval by Kevin and seconded by Jim. All approved
1/9/18	Motion made for approval by Kevin and seconded by Jim. All approved
1/16/18	Motion made for approval by Kevin and seconded by Jim. All approved
1/16/18 Exec.	Motion made for approval by Kevin and seconded by Jim. All approved
1/30/18	Motion made for approval by Kevin and seconded by Jim. All approved
2/13/18	Motion made for approval by Kevin and seconded by Jim. All approved
2/22/18	Motion made for approval by Kevin and seconded by Jim. All approved
3/27/18	Motion made for approval by Kevin and seconded by Jim. All approved

Parks & Recreation Software Program – Rich talked about the MyRec.com program and how Northborough is using it and the various reasons for purchasing it.

Motion made by Jim Spencer to Authorize Purchasing the MyRec.com Software Program for the Parks & Recreation and for Program Coordinator to sign an agreement for this purchase.
Seconded by Kevin P; all in favor.

Rich discussed note received from MyRec.com promising to give the domain access back to us.
Kevin - Motion to let MyRec.com have access to our domain of BoylstonParks.org for the extent of our contract and/or renewals. Seconded by Jim. All in favor.

Center Courts/Manor

Rules – Under 5K – due diligence; can pick best bidder – keep information

Rules – 5-10K - Identical bids submitted to at least 3 bidders – Keep information for 6 years.

Kevin P makes the motion and Jim seconds the motion: Motion that Program Coordinator can sign and authorize bids for the P&R projects under 10K that come through for the various parks in Boylston to include the Center Courts, Manor, Hillside, Scar Hill Field, etc. The Program Coordinator will update the Board on all projects/bids that are approved at the following Board meeting. All in favor.

Discussion of current projects we are working on:

Trees manicured – to become a yearly budget item

New sealant and fixing the parking area

Fencing for front of Manor Court and other fencing

Walkway to basketball court

Back Tennis Courts – options we hadn't considered

Repainting tennis fences versus ripping out

Fixing lighting and timing issues

Handicapped port-o-potty

Swing set removal; put in playground equipment

Manor restriping on street

Manor trees cut near sheds – safety

The Fuller Foundation has agreed to give us \$16,500 to rebuild the Center Courts. One bid is for the poles/backboard/rims the other is for the work on the actual court.

Rich is meeting with CSB today about another possible donation.

Kevin made a Motion to have P&R Program Coordinator sign/authorize the Basketball Center Court bid from Premier Sealcoating for the resurfacing of the Center Basketball Court which is under 10K. Jim seconds. All in favor.

Kevin makes a Motion to have P&R Program Coordinator sign/authorize the Basketball Center Court bids from Premier Sealcoating for the new base, neck, backboard, and nets of the Center Basketball Court. Jim seconds. All in favor.

Program Coordinator to reach out and ensure that all port-a-potties at parks are handicapped accessible.

Discussion about Town Meeting on Monday for the 50K – Bonnie to speak:

- The Manor is important to the P&R and to do it right, there are a number of challenges that we need to ensure we research and do properly.

- The goal is to create a space that can be enjoyable and accessible by everyone in the community.

-The plan includes: functional parking, a safe environment, basketball and pickleball court, playground equipment, and other community activities – examples could be horseshoe, bocce, gaga pit. We'd love your input. Boylstonparks.org

Update about programs and Memorial Day from Rich:

5K for Color Run

Bouncy House – one - \$250

Presenters for Lego Tech/Wicked Cool for Kids

Soccer Guys – sign up for soccer camp

Soccer Kick the Coach/Coach Bullseye

Discussed some logistics and needs.

Schedule next meeting – Discussion about P&R meeting location about showing off our office. Kevin makes motion for next meeting: Tuesday, June 12 at 6:30 pm at the P&R Building. Jim seconds. All in favor.

Motion to adjourn by Kevin and seconded by Jim.

Respectfully submitted,

Bonnie Johnson

Chair, Boylston P&R