



## **Parks and Recreation Board Meeting**

**Date of Meeting:** Tuesday June 4th, 2019

**Location:** Nicholas Ward Meeting Room, 221 Main Street, Boylston MA)

**Time:** 6:30pm – 7:44

**Members Present:** Eric Hoffses, Drew LeBlanc, Claudine Underwood, Ali LeBlanc Board Members, Jakob and Jim LaVallee- Boy Scouts

The meeting commenced at 6:30pm

Review and vote to approve minutes from meetings held on 7<sup>th</sup> May 2019

**A motion was made by Claudine to approve the May 7<sup>th</sup> minutes as is, seconded by Ali, Yes  
– Ali, Claudine, Drew. Abstain – None, No – None**

### **Eagle Scout Project (Renovating the Snack Shack - Jakob Lavallee)**

Jakob was looking for approval from the Park and Recreation Board to partner up with the Soccer Club and renovate the snack shack as an Eagle Scout project. He proposed painting, scraping, recondition porch railing, removal of hornets, interior tidying. Ali would like hornet removal to be handled professionally so asks Jakob to please let the board know if the problem requires more than just a hornet spray. Jakob received unanimous board approval for his proposal and says he will be able to begin this month. The board thanks Jakob and his father for their efforts.

### **Welcome new Board Member**

Eric Hoffses is so welcomed and states he is excited to get started with his tenure.

### **Board Member Expectations**

Drew states that board members are expected to attend every function and meeting if they are so able. Bonnie Johnson has been absent for 6 consecutive meetings and failed to volunteer at Memorial Day on the Common although she was seen in attendance. She has not replied to any attempts to reach her via email or text or phone call since the beginning of 2019. Drew proposes

a registered letter be sent to Bonnie requesting her resignation from the board so that the Commission can begin the process of filling the seat with an active participant. Seconded by Claudine, all in favor, no abstain, no nay.

Ali mentions the laws related to Open Meeting Violations and the importance of refraining from accidentally creating a quorum digitally or via social media.

### **Coordinator Position Update**

Drew informs the board that several promising resumes have been received. Claudine and Drew will conduct interviews this month and report back to the board in July for further decisions regarding employment offers.

### **Programming**

Ice Cream and Kites, Ali requests an amount of funds not to exceed \$150 to host a free ice cream and kite making day for residents on July 20 at Hillside. Eric motions, Claudine seconds, all in favor, no abstain or nay votes.

Town wide yard sale, Claudine has brought the idea up with the board of Keep Boylston Beautiful and they may wish to move forward or work cooperatively with P&R to host a town wide yard sale in October. Claudine will follow up.

Color Run, Claudine worked with Rich on the set up for this event previously and feels it should be managed with the help of a coordinator. We agree to cancel the event for 2019, and will revisit it next year.

MultiSports, Eric mentions residents have asked about this program as it seems to be canceled online. Ali received notification that MultiSports camps were being canceled this year by USASports Group as a result of staffing difficulties. Refunds have been issued, the website updated and residents informed. Ali will continue to answer resident questions; please forward them as necessary.

Memorial Day, Successful and fun, Drew states that we made around \$700 in revenue. We agree to change the lines next year because the cotton candy needs a separate line. Claudine suggests a second cash box or pay at the front and then enter into lines for the different offerings. Perhaps yellow tickets could be handed out before people enter the cotton candy line. We will revisit in

the spring of 2020. Drew states that the slushee machine cooled down in plenty of time, no need to arrive early and set it up.

### **Center Courts**

Ali asks if any information was received from Bonnie Johnson or Kevin Prendergast about companies that have already been approached or quotes received. No one on the board has seen that information and it is not available in the office or computer. Drew proposes we start from scratch seeking quotes. Ali will enquire about the costs of tennis court removal versus resurfacing, Drew will enquire about electric options, Claudine states the lights must be directed away from the neighbors' yards, Eric states residents have asked for playground equipment and a water splash pad. Ali says a water splash pad is slated for the Manor Park and that preliminary costs are projected around \$65000 for a small water pad. Dog park is not planned for the Center Court as it doesn't have enough acreage. Playground equipment has been chosen and approved by the ADA board and members of the Historical Commission. We agree to discuss options for the tennis area and lighting at the next meeting once we have quotes to look at.

### **Hillside Soccer Fields**

Eric asks if there is a possible leak. Soccer volunteers have mentioned to him that the water bill seemed higher than expected last fall. Ali will ask Dan Benway to start the irrigation this spring and troubleshoot the system. Dan will also open the lines at the Manor. Drew and Claudine discussed

### **Schedule out P&R Meetings**

The board agrees to the following meeting dates  
July 2, August 6, September 3, October 1, November 5, December 3 at 630 in the Nicholas Ward Room.

Meeting is adjourned at 7:44

Respectfully submitted,  
Alison LeBlanc