



**Date of Meeting:** Wednesday, December 4th, 2019

**Location:** Parks & Recreation Office, 215 Main Street, Boylston MA

**Time:** 6:32pm – 7:55pm

**Members Present:** Board Members, Eric Hoffses, Drew LeBlanc, Claudine Underwood (Via Phone) Parks & Recreation Program Coordinator, Crystal Byron and resident Blair Brissett.

The meeting commenced at 7:04pm

Review and vote to approve minutes from meetings held on November 5th, 2019.

**A motion was made by Eric to approve the November 2<sup>th</sup>, 2019 minutes, seconded by Claudine. Yes – Drew. Abstain – None, No – None. All in favor, motion passes.**

Blair Brissett from Boylston Youth Baseball and Softball introduced himself to the board. Blair updates the board on some issues at Manor Park, he states that the dug-out roof was damaged in the wind storm on Halloween. The roof will be repaired by a fencing company with a new design to prevent future damage. Nets on the batting cage will be replaced in the future. Blair will be reaching out to the Boy Scouts to ask about making upgrades to the snack shack. Blair inquired about the Port-o-Potty invoices. Drew stated that Parks and Recreation is responsible for the payments. Blair voiced a concern about individuals loitering in the parking lot at Manor Park. Crystal will reach out to the police department to inquire about security cameras or adding extra police detail in the area. Crystal will also contact the light department to ask that the light timers in all town parks is extended to 9pm. Blair met with Dan Benway for the irrigation system winterization at Manor Park, the board informed him that we have contracted a Wilde Companies to perform future irrigation system turn-on/winterization. Blair mentioned the possibility of the irrigation system needing repairs and fundraising to cover the costs. Drew asked if

mosquito control had been called to spray the field. Blair stated that the game/practice schedules followed the dusk end time suggestion. Parks and Recreation will call for mosquito spraying in the spring. Blair will contact Matt Rice to get a copy of last season's schedule for Evolution Baseball.

### **Hillside Gym**

Eric discusses Youth Basketball's plan to make future improvements to the Hillside Gym, they will either install new backboards or additional bleachers, in addition to their gym rental fee. Crystal will reach out to Clinton Middle School to ask where they purchased the rubber floor mats for their gym.

### **Parks & Recreation Office**

Drew will ask April Steward about the process of fixing the electrical issues at the Parks & Recreation office, snow removal, janitorial services, safety issues with the parking lot. Ali will reach out to Job Corp about building the ADA bathroom in the old library office at Town Hall.

### **Budget Review**

Drew will review the budget once the update spreadsheet is received.

Ali moves to close the meeting at 8:01pm. Eric seconds to motion. All in favor.

Respectfully submitted,

Crystal Byron