



TOWN of BOYLSTON, MASSACHUSETTS
DEPARTMENT of FIRE & EMERGENCY MEDICAL SERVICES
599 Main Street, Post Office Box 634
Boylston, MA 01505-0634
Headquarters: (508) 869-2342
Fax: (508) 869-6101



Solid Fuel Stove Procedures

(Wood, Pellets, Coal, etc.)

When a new or used solid fuel stove is installed in the existing or new chimney or fireplace the following must be done prior to an inspection.

- ✓ The stove **MUST** be UL (or equivalent independent testing organization) listed, with the label attached to the stove. The fire department will not inspect homemade or unidentifiable stoves.
- ✓ Obtain a certificate of inspection from a ***Chimney Cleaning Company*** stating they have cleaned and inspected the chimney, removed the damper if installed in a fireplace & the chimney is safe for use with the stove.
- ✓ Installers must provide their Construction Supervisors License (CSL) Number and/or Home Improvement Contractor (HIC) Number and Certificate of Insurance.
- ✓ Installation manual must be on site and available for inspection.
- ✓ Stove must be installed to the manufacture's specifications.
- ✓ If wall protectors are used, supply a drawing with details.
- ✓ Must meet Building Code 780 CMR 3610, 108.3.5, 110, 111 Regulations R5, R6, Appendix K & NFPA 211
- ✓ Smoke & Carbon Monoxide Alarms must be under 10 years old and installed in proper locations.
- ✓ A completed permit application must be submitted to the fire department prior to an inspection.
- ✓ Contact the Fire Department for the site inspection after installation is complete at (508) 869-2342.
- ✓ Inspection fees are \$25.00. Checks are payable to the "Town of Boylston".



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Solid Fuel Stove Permit Application

(Wood, Pellets, Coal, etc.)

 Property/ Home Owner Address Telephone #

 Contractor / Installer Address Telephone #

 CSL Number HIC Number Insurance Carrier

Check here if Property/Home Owner is acting as the Contractor and self-installed the stove.

 Stove Manufacture Model Serial Number

 Testing Label (UL or equivalent) Fuel Type Location of Stove

I, the undersigned Owner hereby apply for a Building Permit to comply with the MA State Building Code and all other applicable Codes and Laws that apply to this project. I understand that I will NOT have access to the Guaranty Fund (G.L. c. 142A, § 13b) if I contract with a contractor that is not registered with the state.

 Property Owners Signature Date

I, the Licensed Contractor, agree to perform and be responsible for all work under this permit. All work to conform to MA State Building Code and related Fire Codes.

 Contractor/Installer's Signature Date

\$ _____ \$25.00 _____
 Estimated Cost Fee