Financial Policies Committee

Notice of Meeting and Agenda

Pursuant to the Massachusetts Open Meeting Law, notice is hereby given of a meeting of the Boylston Financial Policy Committee. The meeting will take place:

Wednesday, October 11, 2023 at 2:00 PM

**Boylston Town Hall, Ward Nicholas Room

221 Main Street, Boylston, MA 01505 and/or zoom.

ZOOM Meeting:

https://us02web.zoom.us/meeting/tZYkcuigpjMpHNfFUPia40tsEsLS_r4SUKjC/ics?icsToken=98tyKuGqpz4 rEtydsx-ERpwQHY 4d zxiFxego1buirVCiEHMhflE FuAY1tROvl

Meeting ID: 829 5188 8363

Passcode: 611142

Attendees:

Board of Assessor's Representative: Van Baker

Board of Selectmen Representative: Seth Ridinger

Finance Committee Representative: Howard Drobner

Treasurer/Tax Collector: Cheri Cox

Town Accountant: Ninotchka Rogers

Topics to be discussed:

- 1. Bring meeting to order.
- 2. Review and approve minutes of September 13, 2023 Financial Policies Committee Meeting.
- 3. Follow Up items from 09/13/2023 Meeting.
 - a) Van to type the OPEB section for review at the 10/11/2023 meeting.
 - b) Van to make sure weekly reconciliation is added into the town policy.
 - c) Cheri to review other towns' petty cash policies and report back at the 10/11/2023 meeting.
 - d) Cheri to reword Revenue section to align with Bolton's format.
 - e) Van to type the Debt Management section for review at the 10/11/2023 meeting.
 - f) Howard to review Financial Reserve Policy with Fin Com members.
 - g) Seth to add an Introductory / Document Purpose section for review.
- 4. Review Other Postemployment Benefit Liability (OPEB) section for potential committee approval.

- 5. Review Revenue section for potential committee approval.
- 6. Review Debt Management section for potential committee approval.
- 7. Revenue Turnover.
- 8. Capital Planning.
- 9. Confirm next scheduled meeting as November 8, 2023 at 2.00pm ET.
- 10. Adjourn.