

Financial Policies Committee

Notice of Meeting and Agenda

Pursuant to the Massachusetts Open Meeting Law, notice is hereby given of a meeting of the Boylston Financial Policy Committee. The meeting will take place:

Thursday, February 15, 2024 at 2:00 PM

****Boylston Town Hall, Ward Nicholas Room**

221 Main Street, Boylston, MA 01505 and/or zoom.

ZOOM Meeting:

<https://us02web.zoom.us/j/82951888363?pwd=RUhrY3BMS00waWIYSGZPVEZaenZTUT09>

Meeting ID: 829 5188 8363

Passcode: 611142

Attendees:

Board of Assessors' Representative: Van Baker

Board of Selectmen Representative: Seth Ridinger

Finance Committee Representative: Howard Drobner

Treasurer/Tax Collector: Cheri Cox

Town Accountant: Ninotchka Rogers

Topics to be discussed:

1. Bring meeting to order.
2. Review and approve minutes of January 18, 2024 Financial Policies Committee Meeting.
3. Follow Up items from 01/18/2024 Meeting.
 - a) Cheri to write a sample objective/mission statement for the town website for committee review.
 - b) Van to send out the edited version of the Budget policy.
 - a. This will have references to Liquidity and Contingent Liability Policy removed.
 - c) Cheri to type the Capital Planning policy in the Boylston format.
 - d) Seth to speak with the Selectmen to see who is suggested for a Capital Planning Team.
 - e) Van to send out the edited Forecasting policy to the committee and add to the February 2024 agenda.
 - f) Van to send Seth the five approved policies.

4. Results from Selectmen voting on policies approved by this committee:

- a) Revenue
- b) Reconciliations
- c) Financial Reserves
- d) Debt Management
- e) Other Postemployment Benefits Liability (OPEB)

5. Policies to be discussed:

- a) Budget
- b) Capital Planning
- c) Forecasting
- d) Financial Management Team
- e) Overlay

6. Confirm next scheduled meeting in March at 2.00pm ET.

7. Adjourn.