

**To:** Boylston Board of Selectmen  
**Cc:** April Steward, Town Administrator

**From:** Paul Dell'Aquila, AICP, Town Planner

**Date:** March 18, 2019

**Re:** Town Planner March Update

---

Below is a summary of my activities over the past month:

- Staffed 3/1/21 Planning Board meeting
- Staffed 3/10/21 Master Plan Committee meeting  
*There will be a Master Plan Public Workshop on 3/24/21 at 6:30pm.  
There will be a public forum for the Housing Production Plan (HPP) on 4/8/21.*
- Continued research regarding the Morgan Circle 55+/Inclusionary Zoning issue and developing proper forms and procedures for future Inclusionary Zoning projects. Additionally, I have drafted some changes to clean up this section of the zoning bylaw and have forwarded my suggestions to Town Counsel for review.
- Participated in the state's orientation webinar for the LRRP grant.  
*Boylston has been paired with CMRPC for this project. I will have my initial meeting with them on Friday (3/19/21). I plan have more details to report at Monday's meeting.*
- Continued research and analysis of neighboring communities' fee schedules and permitting processes compared to Boylston  
*I had anticipated having a report of my findings/recommendations this month, but due to other priorities, I will plan to report on this next month.*