

To: Boylston Board of Selectmen
Cc: April Steward, Town Administrator

From: Paul Dell'Aquila, AICP, Town Planner

Date: May 21, 2021

Re: Town Planner May Update

My apologies that I will not be able to join you on Monday night, as the Planning Board has scheduled a Special Public Hearing at the same time as your meeting. Please see below is a summary of my activities over the past month. As always, please let me know if you have any questions.

- Staffed 4/27/21 Planning Board hearing on proposed zoning changes. The Board endorsed the changes proposed by me and Town Counsel regarding Common Driveways, Outdoor Dining, and Edits to the Inclusionary Zoning Bylaw.
- I participated in a webinar training with the state regarding the PARC and LAND grant programs. PARC is geared toward “active” recreation such as playing fields while LAND is focused on “passive” uses such as open space and trails. I also met with members of the Parks & Rec Committee on 5/19/21 to pass along information I learned via the webinars and discuss potential options for the former Camp Harrington site. Any application would require a letter of support from the BOS.
- Participated in Master Plan Committee meeting held on 5/5/21
- On May 5-7, I virtually attended sessions of the American Planning Association’s National Planning Conference, which happened to be hosted by Boston and the Mass APA Chapter this year.
- On May 14, I met with CMRPC regarding an application to the state to develop a Municipal Vulnerability Plan (MVP). The MVP program provides grants to municipalities to complete vulnerability assessments and develop action-oriented resilience plans. As with the PARC & LAND grants, any application would require a letter of support from the BOS. If we were to successfully apply, Boylston’s “match” would be in the form of in-kind staff time and team meetings. Also, being an MVP-designated community would give us “bonus” points on other state grant applications.
- On May 17, I discussed with the state’s One Stop coordinator about the possibility of applying for a grant to conduct a feasibility analysis/study for potential future municipal and recreational facilities at the Hillside property. It was favorably

received, however, given a June 4 application deadline for this round (and a required Town match), we may have to wait until the next cycle after the Master Plan process is done. As with the PARC & LAND grants, any future application would require a letter of support from the BOS.