



Board of Selectmen

Date of Meeting: Monday, January 11th, 2020
Time: 6:30 PM – 8:22 PM
Members Present: Chair Jamie Underwood; Selectmen Matt Mecum and Seth Ridinger;
April Steward, Town Administrator; Town Counsel, Stephen Madaus and
Alison Mack, Administrative Assistant to the Board

The meeting commenced at 6:30 PM.

Financial Warrants were signed in agreement.

Pledge of Allegiance was recited.

The meeting will be livestreamed from the *Zoom Application*.

Please click the link below to join the webinar:

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Confirming Member Access:

April Steward, Town Administrator recited the following:

Members, when I call your name, please respond in the affirmative.

- Seth Ridinger: Yes
- Jamie Underwood: Yes
- Matthew Mecum: Yes

Staff, when I call your name, please respond in the affirmative.

- Stephen Madaus, Yes.
- Alison Mack: Yes

Introduction:

April Steward started off the meeting by stating the following: Good evening everyone. This Open Meeting of the Board of Selectmen is being conducted remotely consistent with Governor Baker's Executive Order of March 12, 2020, due to the current State of Emergency in the Commonwealth due to the outbreak of the "COVID-19 Virus."

In order to mitigate the transmission of the COVID-19 Virus, we have been advised and directed by the Commonwealth to suspend public gatherings, and as such, the Governor's Order suspends the requirement of the Open Meeting Law to have all meetings in a publicly accessible *physical* location. Further, all members of public bodies are allowed and encouraged to participate remotely. The Order, which you can find posted with agenda materials for this meeting allows public bodies to meet entirely remotely so long as reasonable public access is afforded so that the public can follow along with the deliberations of the meeting. Ensuring public access does not ensure public participation unless such participation is required by law. This meeting will feature public comment.

For this meeting, the Board of Selectmen is convening by video conference via Zoom App as posted on the Town's Website identifying how the public may join. Please note that this meeting is being recorded, and that some attendees are participating by video conference. Accordingly, please be aware that other folks may be able to see you, and that take care not to "screen share" your computer. Anything that you broadcast may be captured by the recording.

Meeting Materials

All supporting materials that have been provided members of this body are available on the Town's website unless otherwise noted. The public is encouraged to follow along using the posted agenda unless The Chair notes otherwise.

Meeting Business Ground Rules (Jamie Underwood)

We are now turning to the first item on the agenda. Before we do so, permit me to cover some ground rules for effective and clear conduct of our business and to ensure accurate meeting minutes.

- I will introduce each speaker on the agenda. After they conclude their remarks, the Chair will go down the line of Members, inviting each by name to provide any comment, questions, or motions. Please hold until your name is called. Further,
 - Please remember to mute your phone or computer when you are not speaking.
 - Please remember to speak clearly and in a way that helps generate accurate minutes
- For any response, please wait until the Chair yields the floor to you and state your name before speaking.
- If members wish to engage in colloquy with other members, please do so through the Chair, taking care to identify yourself.

For Items with Public Comment:

After members have spoken, the Chair will afford public comment as follows:

- The Chair will first ask members of the public who wish to speak to identify their names and addresses only.
- Once the Chair has a list of all public commentators, I will call on each by name and afford 3 minutes for any comments.
- Finally, each vote taken in this meeting will be conducted by roll call vote.

Town Administrators Report to the BOS:

Seth Ridinger recused himself from this portion of the meeting: #2.

1. *Online Permitting Software:* The Building Department will be training with Patriot PermitPro this week to prepare to go live next week for on-line permitting. If all goes well, gas, plumbing, and electrical permits will begin to be pulled and processed through the permit software. Applicants will also be able to pay the permit fees through UniPay online as well. Fire Department Burn Permits are working to go live by the end of this week as well.
2. *100 Shrewsbury Street Update:* Attorney Costa and I are in the final stages of working with the Developer's attorney on the proposed MOU. Attorney Levine would like to come before the Board at your next meeting on the 25th of January to discuss the negotiated items and seek approval.
3. *Camp Harrington:* GWLT was able to close with the seller before the end of the year and now has possession of the property. I have informed the Town Planner and he will be looking to see what the timelines are for grant funding and advise when would be the best timing to go for a grant and purchase the land from GWLT.
4. *Library Director Search:* The search committee that was set aside by the Library Trustees has narrowed the search down to three candidates. Interviews are scheduled to be conducted tomorrow afternoon.
5. *Compass Pointe:* Teresa Prunier from the Water District has reached out looking for information on the Compass Pointe Subdivision. There were several subdivision orders of conditions that were referenced in the request. Several of them have already been answered by the Planning Board but there is one item that still needs to be addressed. There are three test monitoring wells that were dug around the town's wells which are supposed to be monitored for contaminants. The Compass Pointe HOA should be responsible for running the tests, however, the town has not seen any of those reports. The BWD has offered to monitor the test wells if necessary, however, I believe that the financial aspect of these tests should not be the responsibility of the town or the BWD.

I would like to schedule a meeting with the Health Agent, Dr. Baker from the Planning Board, Teresa Prunier from the Boylston Water District, Town Counsel, and myself to see if there can be a resolution reached on how the water testing issue needs to be handled for the town to move forward with compliance on that Order of Condition.

The order of conditions that were brought to my attention and resolution are:

- Order of Conditions #23 – Design of Septic Systems. This issue has been handled by the Board of Health.
- Order of Conditions #25 – Declaration of a Homeowners Association. The order was recorded at the Registry of Deeds in 2010.
- Order of Conditions #29 – Request of a cash deposit to the town to help with off-site road improvements at the intersection of Sewall Street and Rte. 140. A cash deposit is forthcoming to the town and is being handled by the Planning Board.
- Order of Conditions #30 – Parcels of land around the town wells to be conveyed to the town. Lot A was conveyed to the Boylston Water District on April 23, 2019.

- April mentioned that those test wells were designed to be tested semi annually or quarterly to check for nitrogen loading. Those are supposed to be the canary; If those come up with issues, those issues should be able to be resolved before the actual town wells have any problems. When we are not seeing the test results, the residents in the area and town would like to make sure the wells are being protected.
 - Jamie asked on #29 if the Planning Board gave any timeframe on when they are expecting that payment. April responded no. Jamie stated she will speak to Dr. Baker.
 - Matt asked if we know why the other pieces of the town have not been conveyed yet. April responded that she believes they were, but there was melding of lots. Stephen added that he recalls there being a dam on one of the lots and we do not want it. April agreed and stated that she believes the HOA is supposed to retain control of that lot.
 - Matt mentioned there is some contradiction there and residents are asking questions because they do not have the answer. Stephen stated that the lots were reconfigured without much regard to the original subdivision plan. April said she will ask the Department heads that she mentioned previously to get together, so everyone is on the same page.
6. Employee Manual: Jeff Vander Baan has worked very hard to come up with our draft version of the Town of Boylston Employee Handbook. I would like to give the board a copy to review. Jeff and I look forward to receiving your feedback on the document. The Board decided to review it at the next BOS Meeting.

Police Chiefs Report to the BOS:

- Dec 15th – Met with Boylston Resident regarding law enforcement opportunities
- Dec 16th – submitted \$3,000 grant for dispatch training requirements – granted.
- Dec 25th – Worked; Shift coverage
- Dec 31st – Zoom Meeting – MA Chiefs Meeting
- Jan 1st – Holiday – Off
- Jan 2nd – Worked 7AM – 3PM. shift coverage
- Jan 4th – 5th – IMC CADD Training for dispatchers – new operating system
- Jan 5th -6th – Car was at Highway Department being worked on; brakes
- Jan 7th – Camera installation project on interior/exterior of building
- Jan 11th – 14th: IMC Training for all officers at the PD from 8am – 3PM.
- Jan 13th – Zoom Meeting
- Jan 15th: Annual Report Due to Ali – already turned in
- Jan 15th – Ticket Hearings at Clinton Court

Today, they had three officers go to Marlborough Hospital for their first responder vaccines. Total of 6 individuals who did not want the vaccination. The Chief is scheduled to get his shot on Friday at 10AM.

- Jan 21st – SGT Annunziata has Grand Jury on resident stolen check case
- Feb 1st – IMC Go Live Date

- Feb 8th – Cruiser Computer training for Officers
- Feb 9th-10th – IMC Last Module
- Feb 17th – Boylston Recruiter Academy Graduation

Hiring Information:

- Background and Psych evaluations are complete. Both received green lights to move forward. Still looking for them to give notice to employers to start by the end of January. Waiting for some equipment to come in but its currently on backorder.

Fire Chief Report to the BOS: Had to jump onto a different zoom call. His report is attached in the file

Highway Superintendents Report to the BOS: Unable to attend meeting due to having to attend another meeting.

Building Inspectors Report to the BOS:

Building Permits for December were attached. It's been a busy time and there are more coming down the line. Regarding the permitting software, it is starting to get ready. Nina and I are training on it right now and he believes that it is going to help the department and Town.

- Permitting Software
 - Gas, Electrical, Plumbing and Fire Burn Permits
 - Building Permits are being worked on; commercial and residential.

Everything should be done online, so it is going to help out a lot with the traffic flow in the office. Matt stated that the online permitting is going to be great and thanked April and Tony for getting it together.

Approval of meeting minutes: 12/28/2020

Seth Ridinger made a motion to approve the meeting minutes from December 28th, 2020. Matt Mecum seconded. Voted all in favor. Matt: Yes, Seth: Yes, and Jamie: Yes.

BOH Update on COVID-19:

Department Head Chair Sarah S. joined the meeting to give an update regarding COVID-19. She mentioned that there were 12 positive cases in Boylston today. As of today, Boylston has 38 active cases: active from 2 weeks back from today. A total of 156 positives and 1 COVID19 death.

For the BOH to run their own clinic the Town has to have a minimum of 200 first responders; Boylston does not have this amount. Sarah spoke with Dennis today and he explained how it works. If someone tests positive, wherever you got tested will contact the state and the state will contact the Boylston Town Nurse who will put it into the Maven System, notifies Dennis and he notifies Sarah. Only Dennis and the dispatcher at the Police Station have the persons address in case that any emergency medical staff need to enter the house. Dennis believes that our numbers are off from what was given. He is going to ask the nurse to run another report to make sure we are close.

We are in phase 1 of vaccinating people; First responders, long term care facility workers, face to face care workers, healthcare workers. Etc. That is expecting to go until the middle of Feb when Phase 2 will start. That is for individuals who are 75 years or older. Phase 3 is the general public. Boylston is currently at Phase 3, Step 1. Not vaccinations, but just COVID; 10 in person, 25 outdoors. Boylston is not able to do the seniors and the general population because it is not feasible for the Town; once you set up a clinic you must commit to doing that clinic throughout the whole duration until everyone is vaccinated. Dennis and Sarah are looking into how they can get the seniors vaccinated, looking into hooking up with other towns or hooking up with CVS or Walgreens.

Jamie asked for clarification on what puts Boylston into the Red. Sarah stated that the state changed the way they calculated this. With towns of 10,000 and below, its 26 active cases or greater, you are in the red. Matt mentioned that he knows the fire and EMS crew are starting to get vaccinated this week. Regarding seniors, one of his biggest concerns is how we are going to communicate with them on where they can get it when that becomes available. Sarah responded that working with COA and doing mailers to town is a possibility. The problem is that if they go through CVS, they need to register online which can be an issue. They have not ironed all of the issues out yet but will be in touch with some ideas.

Discussion on Plumbing, Gas, and Electrical Fees:

Inspectors John McQuade and Eric Johnson joined the meeting, along with the Building Inspector Tony Z. Tony Z mentioned that there was a situation with the FedEx building in which we have part-time workers who were under a tremendous strain with all the work. They tried to figure out when projects like this come in, how do they get compensated for all the extra work and inspections they are doing at a part time basis. They took a few attempts at it and came up with something that they thought would work. They brought it to the Selectmen and agreed on it. The only thing that they did not agree on was how the projects would be classified. There is some confusion on how a project was classified that is being worked on right now, Brookside Apartments. The Electrical and Plumbing Inspector believed it would be a commercial entity and others believed it would be residential. They are stuck on how they are going to move forward with the classification on these projects at the current time.

Tony mentioned they are thinking about how they are going to classify these projects. Jamie mentioned that instead of getting into the weeds of this tonight, he asked if it would be possible to go back to the drawing board one more time to break down the classifications and the fee schedule and propose it to the board so that they have something more substantial in their hands to decide.

Tony mentioned that right now they have everything in place, they just need to decide which jobs are categorized as what. Jamie asked for them to come back with what encompasses each classification for duplexes, commercial, residential, etc. Eric Johnson stated that as of right now, he has done 294 inspections at Brookside and only has 24 left. He believes the problem they have here is that when a big new project comes to town, and a lot of buildings are going to be put on one lot, they would like half of the inspection fees for the whole project. What it has turned into is that they get half of the inspection fees for the extras. Although the town has gotten

roughly \$28,000 in permit fees for Brookside, according to the way it was interpreted by everyone besides himself and John McQuade, he would only end up with \$1,500. He finds it hard to believe that \$28,000 compared to the \$1,500 over such a short period of time is unfair.

Jamie mentioned he believes this conversation already occurred when the developers of Brookside Apartments came in; he thought they tried to minimize the number of inspections, so it wasn't going to be as drastic as they thought. Eric responded that there are 6 buildings and they wanted to pull 6 building permits. It would not work because there was roughly 67 units. Each unit has their own electric meter, and their own gas meter. They are all separate units. After John contacted Shrewsbury/Millbury and that is exactly how they did it. Eric added that they have to go into every unit as if it were a home for these inspections. Two things needed to rectify are 1. How are they getting paid, and 2. How are we moving forward and talking to the Planning Board on how these are separate categories, not just the norm.

Matt asked when an inspection gets pulled, there are two inspections included in that permits. Eric responded yes, they charge per inspection, a rough and a final. Eric stated they assumed that the whole project was an extra so that's where the confusion lies. Matt mentioned that the definition of what a special project is needs to be figured out. Matt mentioned that long term they really need to expedite this since another project is coming. Matt suggested that one of the Board members or April sits down with them to figure everything out. Jamie stated that he has no problem meeting with them. April suggested that Stephen Madaus could help dig into this to make sure that we are doing it legally and on the right path. Stephen asked what the problem is exactly that we are trying to solve. John McQuade, 5 Brookside Ave – Wiring Inspector mentioned that the Building Department said that they recognized that they did not have a commercial inspection fee for a 68-apartment unit complex about a year ago. The project needed some structure for fees, which was what the first meeting was about. In the eyes of the electrical world, each apartment needs to have a meter and an address for billing purposes. John mentioned that Tony agreed that the permitting would be billed out per building/per unit. The second meeting was where it was shared with the general contractor that there would be permits for each individual unit and the hallways so that everything was clear. He stated that Tony also went as far as giving Eric and himself a worksheet to fill out with the date, location, apartment number and permit number. John asked to share a few points and read off of the document in front of him:

Commercial Inspection Fees:

- Plumbing Gas and Electric
- Each permit application will be \$100 per inspection
- ½ of permit fee will be deposited into a revolving account for inspectors/administrative work
 - If approved at the annual town meeting
- ½ of fee will go into the plumbing, gas and electrical general accounts
- Inspectors will keep a log of every inspection and receive \$50.00 per inspection
- Any additional inspections, over and above the original permit will be \$50.00 per inspection
- The electrical permit will include, wiring, cable and fire alarms, all under the \$100, per inspection, per fee as a total unit of \$300.00 for one electrician.

- Other electrical contractors will follow a commercial application fee, which are based on a schedule of how much the actual expense of their work is
- The gas and plumbing will be \$300/per unit and the total of \$600 of gas and plumbing is included. Additional will be \$50.00 per unit.
- If the Selectmen approve this commercial rate change, it will be reflected on the wiring rate change in the future and part of the approval for the commercial development.
- The Planning Board will discuss the new rate schedule with developers
- State code for these types of developments is: 780CMR
 - As an example, my projects started 6/8/2020. Had 13 inspections. At the bottom of the worksheet, it said \$50.00 per inspection. This paperwork was turned in a timely fashion to the building department. He believes that things were clear on his end with his instructions and his paperwork, and the same for Eric. The question lies in the interpretation on how many inspections and what is an extra inspection is the grey area.

Seth asked what John was reading from and John stated that it was a draft that was given at the second meeting with the general contractor to interpret how much their fee schedule would be. Seth asked if he could take a look at this information from John. Jamie mentioned that our inspectors are part time and in Eric's case, 294 inspections at one facility doesn't equate to a part time job. Stephen asked again, what problem or problems we are trying to solve because if we can define the problems that we are trying to address, we can draft something so that we can fix it. He mentioned that it sounds like when we get these large projects with a lot of inspections, we have some issues.

Matt mentioned that his understanding of what is trying to get solved is:

- What is considered a special project
- When we do have a special project, are there any inspections included in the permit that the inspectors aren't getting half of. The confusion is that on a normal permit there are many 2-3 inspections included in the permit. What the inspectors are saying is that on a special permit they get half of those as well, not just the additional inspections.

John responded that Matt is partially right. The portion of the 50% is more directed at the revolving account. There is no way to pay inspectors other than establishing a revolving account and that is where the Town Meeting comes in. John believes that they had an understanding through this revolving account that the fees agreed upon by the general contractor were going to satisfy their physical inspections; 2 inspections and an additional inspection with an additional fee. This is where the worksheet comes in, and the worksheet is documents with which type of inspection they do; a rough, a finish, an underground or an inspect and connect.

Seth stated that in order to avoid going around in circles, in March of 2020, there was a fee schedule that was approved. What needs to be clarified is that we all need to get on the same pages as to what we think is commercial/multi-family. Second, what is the original intent for the compensation for the additional workload. Eric stated that any two family is legal, three family and above in the MA Plumbing code is considered a commercial project by state law, end of

subject. Seth stated that on the plumbing and gas schedule it says Boylston multi-family is its own category, 3 or more and commercial/industrial is a different category. Eric said the difference is that its multi-family and its commercial, but it still goes by the residential way of doing things. Its confusing that way, but the job itself because of the scope and size of it is considered commercial. Jamie mentioned that Brookside Apartments was considered commercial; it was that project specifically that brought everything to light. Stephen stated that Seth may have just identified that we have a fee schedule that is not consistent with the state building code. Eric stated that the way its written, makes sense to a plumber and the building code, its just stating that a multi-family is at this rate versus a residential rate. John McQuade mentioned that in 2019 he had 180 electrical permits which generated \$16,700 and in 2020 he had 243 which generated \$34,000.

Matt mentioned that at this point, it's not going to get solved tonight. Sitting down with a board member and Stephen is going to be the best option to move forward. The idea behind this, was to make sure that the Town is charging developers correctly as well as paying the inspectors were getting compensated fairly.

Tony Z mentioned that their used to be a phase growth clause in the zoning bylaw which was removed. By removing that, this is what happened. Even if you go back and reclassify, what happens with something like Jim Haynes projects and how fast he builds, how do we handle that. This is something at some point needs to be addressed and can be a conversation that occurs later. Jamie mentioned that he will meet with the inspectors to go through the classification listings and try to figure things out moving forward. April mentioned that it would be a good idea to have a policy on the fee schedule. Stephen Madaus mentioned that some towns enter agreements with developers for developers to carry all the inspectional costs within the agreement; they pay it on a schedule, and they get the benefit of knowing that the inspectors are committed to that schedule. This would be presented to the Board of Selectmen as a proposal by the Building Inspector, after the Planning Board had reviewed it.

Eric Hoffses; Discussion on Camp Harrington Purchase:

Eric mentioned that he saw Matts announcement and spoke with Colin from the Greater Worcester Land Trust that the deal went through. He wanted to check with the BOS to see what the next steps were for Parks and Recreation. Jamie mentioned that he would have them working with Colin as well as our Town Planner; Colin can help with defining what "active recreation" would be and the Town Planner would be able to direct them on how to move forward.

Seth mentioned that there was some conversation on GWLT helping the town search and apply for a grant. Potentially purchase the land outright and that way the land would just be in the hands of the town allowing the town to study what they may want to do with it. Jamie believes that the deal they want is that it must be active recreation, if we were just going to sit on it, that would not have been any interest to them. If we do not come up with a plan that is suitable to us and them, they would turn around and sell the land.

Matt remembers it as that they would buy it so it would be in conservation and then work with us to get grants to purchase it. There is one additional piece that depending on what the use is, we could potentially get grants to help pay for that as well. We have the eighteen months to come up with the money, whether its through grants or its not and just going to Town Meeting to purchase the land. Matt agreed with Seth that if they were going to hold onto the land and we were going to partner with them, it would have to be active recreation. He believes we have more options now since they have eighteen months to get this purchased. Seth mentioned to essentially take it off the market. Jamie stated that he does not want to see this sitting there as a vacant piece of land for years and would like Parks and Rec to work with them to see what they can come up with.

Seth mentioned that in order to give Eric more guidance, he asked what our intention is; do we want to maintain a partnership with GWLT and allow them to keep title of the land in which it would need to be active recreation or is there any inclination from the board to try to work with them to get a grant to buy the land outright and then determine how we would want to use that. Jamie stated that he is not in favor of anything passive recreation and supports Eric and Parks and Rec moving forward in discussions with GWLT to see what they can come up with. Seth stated that if it was a possibility, he would like Boylston to take ownership of the land. Jamie stated that he would never back a plan to purchase land and have no idea what we want to do with it. Matts understanding was that GWLT was going to purchase the land and we were going to spend the next eighteen months working on applying grants to get that land paid for. We would have to go to Town Meeting to get it approved and also probably ask for some money towards it to make the purchase. Parks and Rec are the ones that know what we need for recreations so its their job to decide that and that will help guide us on what grants we can get. We know there are land grants but there are also grants for fields and other things. Eric stated that he will speak with Colin to discuss land grants and find out other details that could help determine the best way to go. April stated that she spoke with the Town Planner once she heard that the GWLT had completed the deal and asked him to work with Colin and suggested Eric reach out to him as well.

Discussion on the Board of Selectmen's Budget:

Seth mentioned that there is a \$900 supplies budget and \$2,000 for law books – Question for Stephen. Is it possible to get electronic subscriptions? Stephen mentioned that he did pull books when we were meeting in person but does not rely on them. Stephen mentioned he is not sure if other departments rely on them, they are a town reference. Seth then mentioned other line items: Conference Seminars, Education Funding, and TA Continuing Education. April stated that she created another line item for TA Continuing Education since we had bumped up that line item to \$4,000 for April's education. She brought that line back down to \$2,500; which helps cover the MMA Training, HR Training, and other trainings that employees may need. Seth brought up the Special Town Meeting line item and April mentioned that is for the mailings and postings. Jamie suggested that Seth keep in mind that if its not in the budget and we have to go get transfers from finance for \$1,900, its not worth it because at the end of the year, if we don't use it, it goes back into the general fund. If you take it out, its not worth the frustration of going through the transfer process. Seth stated that he just wants to make sure that we do not have this listed in two places and overseeing this budget, he wants to make sure that we are taking care of the taxpayers' money. Jamie mentioned that unfortunately with how things were this past year and not having as many

seminars, if we take out \$300 here and there, it may have to go back in next time around and you will have to go to the finance committee to get that transfer. Matt asked if the HR Administrators salary got moved and April mentioned that she only put in the contracted prices and everything else she left blank because that information will come from the Finance Committee. Matt stated that he is hopeful that we will be able to do something for Memorial Day and wanted to know if they will need additional funding. April stated that she will reach out to the Memorial Day Committee to see what their needs are.

Review and Approve 2020 BOS Annual Report:

Seth mentioned that he started a Draft and will make changes or take items out if wanted. Stephen mentioned COVID not being in the report and Jamie mentioned a small mention of COVID is fine, everything else looked good. Matt mentioned the resiliency of the residents and everyone coming together. Seth stated that anything they want to just send it over and he will add it.

Vote to (1) authorize the approval of the payment by the Town of three claims resulting from a payroll audit resulting in wages owed to three individuals in the amounts of \$76.42, \$153.00, and \$612.22 and (2) to authorize the Town Administrator to settle the claims on behalf of the Town, including entering into a settlement agreement relating to the claim, and to take such action as is necessary to carry out the Settlement Agreement:

April mentioned that one individual was working under the senior tax work off program and became ineligible for the program and we would like to pay them out for the wages that they earned. The other two were actually not being paid correctly within their class codes so we want to make sure we pay them correctly.

Seth Ridinger made a motion to authorize the approval of the payments as printed in the Agenda, Matt Mecum seconded. Voted all in favor. Matt: Yes, Seth: Yes, and Jamie: Yes.

Seth asked about the “substantially similar” language and Stephen and April confirmed that they struck out that wording from the document.

*At 8:22 PM, Matt Mecum made a motion to adjourn and enter into Executive Session and not return to open session **Per MGL c.30A, §21, (2):** to discuss strategy with respect to negotiations with nonunion personnel – Fire Chief’s contract, Seth Ridinger seconded. Voted all in favor. Matt: Yes, Seth: Yes, and Jamie: Yes.*

Respectfully submitted,

Alison Mack, Assistant to the Board of Selectmen

Meeting Materials

Agenda
Town Administrator’s Report
Meeting Minutes 12/28/2020

On File in The Board of Selectmen’s Office
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On File in The Board of Selectmen’s Office

Police Chiefs Report
Boylston Draft Employee Handbook
Building Inspectors Report
BOS Budget

On File in The Board of Selectmen's Office
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