



The Office of
Town Administrator
April C. Steward

TOWN OF BOYLSTON
221 MAIN STREET
BOYLSTON, MA 01505

Town Administrator's Report
January 25, 2021

1. **Online Permitting Software:** The Building Department is up and running for on-line permitting. Currently gas, plumbing, and electrical permits are available on-line. Fire Department Burn Permits are also available and can be located through the Town's website.

2. **Camp Harrington:** After our last meeting, I was requested to reach out to Greater Worcester Land Trust for clarification on the parcel they recently acquired in Boylston. GWLT responded that their intent when purchasing the property was to keep it open to any conservation and recreation use of the Sewall Pond property, passive and or active, with the land to be held by the Town of Boylston for conservation purposes. The best use of the property is for the Town to decide and the Town Recreation Commission had been the group that stepped forward on behalf of the town to engage this project having all the public input of the most recent Open Space and Recreation Plan as its guide.

I have received an email from a resident in this area expressing concern about increased traffic flow and congestion if an athletic field is constructed at this location. I have the email on file and wanted to make sure it was on record that the concerns have been received and that the board has been made aware.

3. **Compass Pointe:** Last Thursday I participated in a meeting with the Health Agent, Town Counsel, and the Water District to continue discussions regarding the test wells located around the perimeter of the town wells. The town is looking to have the requirement to monitor the test wells and have the results provided to the Board of Health and the Water District included in the Homeowner's Association Trust Agreement. A letter is being drafted and will be sent to the developer.

4. **85 Sewall Street:** I need to know if the Board has any interest in pursuing a Phase I ESA report on the property as part of our due diligence. This report would include a visual inspection and research into the site for any past site environmental issues. I have received two quotes one for \$2,000, and the second for \$3,000.

5. **Marble Project:** As you may have read in the paper, the not-so-secret filming of a scene for a Showtime production has received approval from the necessary boards to film a crash scene along Rte. 140 in town. I have sent over to the production company a copy of our Location and Road Closure Agreement for their approval. More updates will be available by our next meeting on February 8th.

6. **FY22 Budgets:** The FY22 Budgets have been collated and presented to the Finance Committee. They are scheduled to hold their first meeting via Zoom on Thursday, February 4th.

7. **Inspector Fees:** Chairman Underwood and I met with the Inspectors regarding their

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fees and fee schedules. They are still meeting with the Building Inspector and I am anticipating they will be ready to come before the board at your February 8th meeting.

8. *Vacation:* I am planning on taking vacation on February 10th – February 15th. Upon my return I will have to take a COVID test and work from home until my results come back from the lab. I have everything I need at my home office and do not anticipate any issues.

Submitted,

April C. Steward
Town Administrator