



The Office of
Town Administrator
April C. Steward

TOWN OF BOYLSTON
221 MAIN STREET
BOYLSTON, MA 01505

Town Administrator's Report
December 28, 2020

- 1. Budgets Due:** Budgets are due into my office today. I had requested departments to please level fund as much as possible due to the current situation resulting from the pandemic. If it is not possible to level fund an explanation is to be included for the Finance Committee to review.
- 2. Online Permitting Software:** The Building Department and I have been looking into utilizing CARES Act money to implement online permitting. Tony and Nina decided to go with Patriot PermitPro. We are close to being able to process plumbing, gas, and electrical permits online. More permits will be able to be accepted through the software once we get up and running.
- 3. Unemployment Fraud:** The Department of Unemployment Assistance held a webinar last week updating Municipalities on the uptick we have been seeing in unemployment fraud. Unfortunately, this occurrence has been happening throughout the country and is not unique to Massachusetts. The DUI would like to assure people that they have not experienced a data breach and they take the protection of information as a top priority. Delays people are experiencing in receiving UI benefits are due to the massive amounts of fraud claims they have been receiving. If you are notified by your employer that a claim has been submitted on your behalf, and you have not entered the claim yourself, please report the activity on the Mass.gov website's secure fraud reporting form at <https://www.mass.gov/forms/unemployment-fraud-reporting-form>
- 4. 100 Shrewsbury Street Update:** Attorney Costa presented to the developer the town's list of requests a few weeks ago and has been in conversation with Attorney Levine. Both parties feel that a LIP agreement would be preferred rather than a 40B project. The Holidays have slowed things down a little bit. Once a list has been settled on I will present it to the board for your approval.
- 5. Camp Harrington:** The MOU was sent over to GWLT after the board's last meeting. Colin Novick let me know that GWLT is still on schedule to close with the seller before the end of the year.

Submitted,

April C. Steward
Town Administrator