



# Town of Boylston

221 Main Street  
Boylston, MA 01505  
Telephone (508) 869-6828  
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Email: [conservation@boylston-ma.gov](mailto:conservation@boylston-ma.gov)

## CONSERVATION COMMISSION

### STORMWATER CONTROL PERMIT APPLICATION

#### A. General Information

1. Applicant \_\_\_\_\_  
Address \_\_\_\_\_ Town \_\_\_\_\_ State \_\_\_\_ Zip \_\_\_\_\_  
Phone # \_\_\_\_\_ Fax # \_\_\_\_\_ E-Mail Address \_\_\_\_\_
2. Owner \_\_\_\_\_  
Address \_\_\_\_\_ Town \_\_\_\_\_ State \_\_\_\_ Zip \_\_\_\_\_  
Phone # \_\_\_\_\_ Fax # \_\_\_\_\_ E-Mail Address \_\_\_\_\_
3. Representative (if any): Firm \_\_\_\_\_ Contact Name \_\_\_\_\_  
Address \_\_\_\_\_ Town \_\_\_\_\_ State \_\_\_\_ Zip \_\_\_\_\_  
Phone # \_\_\_\_\_ Fax # \_\_\_\_\_ E-Mail Address \_\_\_\_\_

#### B. Project Description

1. Project Location: Town of Boylston, Street Address \_\_\_\_\_  
Assessors Map / Block / Lot # \_\_\_\_\_
2. Worcester District Registry of Deeds: Book \_\_\_\_\_ Page \_\_\_\_\_ Land Court Certificate # \_\_\_\_\_
3. Project Description \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
4. Is the proposed project an expansion of an existing use present on the site? (such as a house addition)  
 Yes       No
5. Plan references: (list of titles and dates of plans submitted as part of this application per applicable requirements of the Rules & Regulations)  
\_\_\_\_\_  
\_\_\_\_\_

**C. Additional Information**

Applicant must include all the following with this Stormwater Control Permit Application:

- List of abutters (300’), certified by the Assessors Office (proof of abutter notification must be provided at the time the Public Hearing is opened);
- Stormwater Management Plan and project description;
- Operation and Maintenance Plan;
- Inspection and Maintenance Agreement;
- Erosion and Sediment Control Plan; and
- Surety bond (if required).

**D. Fees**

The fees for work proposed under each Stormwater Control Permit Application must be calculated and submitted to the Conservation Commission as outlined in Section 6.0 Part C of the Town of Boylston Stormwater Control Bylaw Rules & Regulations.

Application Fees are determined by the land area that will be disturbed by activities authorized by the Stormwater Control Permit per Section 6.0 Part C.3 of the Rules & Regulations, as listed below:

For up to two (2) acres of disturbed land, a \$100.00 Application Fee is due.

For two (2) acres or greater of disturbed land, a \$200.00 Application Fee is due.

No fee shall be assessed for projects of the federal government, state government, and municipal agencies and departments.

**Checks are to be made payable to the Town of Boylston.** Applicants must submit the following information to confirm fee payment:

Payer name on check \_\_\_\_\_ Applicant name \_\_\_\_\_

Check Number \_\_\_\_\_ Check Amount \_\_\_\_\_ Check Date \_\_\_\_\_

**E. Technical Review Fee Acknowledgement**

I acknowledge that I have read and understand the Rules & Regulations associated with the Technical Review Fees as explained in the Town of Boylston Stormwater Control By-law Rules & Regulations. I understand I will be required by the Conservation Commission to pay a Technical Review Fee for the reasonable costs and expenses for specific expert engineering and other consultant services deemed necessary by the Conservation Commission to come to a final decision on the application as set forth in the Rules & Regulations Section 6.0 Part C.4.

\_\_\_\_\_  
Signature of applicant

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name

**F. Site Inspection Authorization**

As the owner of the property which is the subject of this Stormwater Control Permit application, I grant the Conservation Commission and their authorized agents the right to enter, inspect, and sample the premises for the following:

1. To evaluate site conditions and verify information contained in the application prior to and during the permitting process.
2. To monitor the site during construction.
3. To verify compliance with the permit after the project’s completion.

\_\_\_\_\_  
Signature of applicant

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name

**G. Signatures and Submittal Requirements**

I hereby certify under the penalties of perjury that the foregoing Stormwater Control Permit application and accompanying plans, documents, and supporting data are true and complete to the best of my knowledge. I understand that the Conservation Commission will hold a public hearing within twenty-one (21) days of the receipt of the complete application unless such time is extended by agreement between the applicant and the Conservation Commission per Section 6.0 Part D of the Rules & Regulations. I also understand that I may be required to provide further information requested by the Conservation Commission, that I may be required to post a Performance Bond, as outlined in Section 10.0 of the Rules & Regulations, that any costs incurred in advertising this Public Hearing will be invoiced to the Applicant per Section 6.0 Part D of the Rules & Regulations, and that all information relating to this Application will become a matter of Public Record.

\_\_\_\_\_  
Signature of applicant

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Signature of property owner(s)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Signature of representative

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name

**NUMBER OF COPIES TO BE SUBMITTED TO CONSERVATION COMMISSION:**

The original and six copies of the completed Stormwater Control Permit Application (this form), including supporting plans and documents; and the application fee payment must be sent to the Conservation Commission by certified mail or hand delivery. **The original and copies must be sent simultaneously. Failure by the applicant to send copies in a timely manner may result in dismissal of this Application.**